

Checklist for Schengen visa application: Applicants travelling with their close Irish/EU/EEA family member



Please organise all documents according to this list in the given order.

☐	VIDEX application form , fully completed including declaration Section 54 (2) 8 Residence Act, duly signed
☐	<u>For applicants under 18:</u> • birth certificate or proof of guardianship • recent letter from school, signed • passports of all guardians and Irish residence permit <u>For minors travelling alone or with only one parent:</u> • written consent to the intended journey, signed by all guardians and certified by notary public or Garda For applications of minors (under 18), at least one parent must be present when the application is made.
☐	Valid passport (original) • Signed by the holder • with at least two consecutive blank pages • valid for at least 90 days beyond the return date of the trip to the Schengen Area • issued within the last 10 years
☐	1 copy of the passport , including all pages with entries/visas
☐	Irish re-entry visa or Irish residence permit (IRP) – valid for at least 1 month beyond the intended departure from the Schengen area (original + copy)
☐	1 biometric passport photo (35x45mm) , not older than six months with a bright background and frontal view of the face. Digitally altered passport pictures will not be accepted.
☐	Informal travel plan • list where you would like to travel and when (intended flights, information about accommodation, etc)
☐	Proof of the family relationship to Irish/EU/EEA citizen: e.g. marriage certificate or birth certificate, original + 1 copy (if applicable: certified translation into German or English)
☐	Passport of Irish/EU/EEA spouse or child original + 1 copy
☐	If the Irish/EU/EEA family member is your child: proof of financial means of parents (employment letter, payslips, bank statements) *Proof of income for the last 3 months, regardless of whether it is issued weekly, bi-monthly, or monthly. This requirement also applies to the sponsor.
☐	Proof of address in Ireland: • for example a household bill or a bank statement (not older than 2 weeks)

Please note: IF you are travelling WITHOUT your spouse / child, you will need to provide all the regular documentation listed under Tourism/Visitor/Business depending on the type of your trip.

Please note that the German Embassy Dublin reserves the right to ask for additional documents at any time during processing. Submission of the above-mentioned documents does not guarantee that a visa is granted.